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## **AGENDA**

October 21, 2019 ♦ 7:00 p.m.  
Wattsburg Area Elementary School

- I. **Call to Order – Dr. Andy Pushchak, Board President**
  - A. Pledge
  - B. Roll Call:

<input type="checkbox"/> Mr. Eric Duda	<input type="checkbox"/> Dr. Bill Hallock	<input type="checkbox"/> Mr. Josh Paris
<input type="checkbox"/> Mrs. Julie Piekiewicz	<input type="checkbox"/> Marty Pushchak	<input type="checkbox"/> Mrs. Brenda Sandberg
<input type="checkbox"/> Mr. Aaron Snippert	<input type="checkbox"/> Mrs. Amanda Thayer-Zacks	<input type="checkbox"/> Dr. Andy Pushchak
  - C. Approve Agenda
  - D. Approve Minutes from the September 16, 2019 Regular Board Meeting and Athletic Committee Meeting and the October 14, 2019 Work Session.
- II. **School Reports**
- III. **Guest and Citizen Comments**
  - A. All visitors will be recognized and directed by the Board President.
    1. Danny Carter
  - B. Visitors that have requested to be on the agenda are limited to 10 minutes.
  - C. Visitors not on the agenda must sign the visitor’s log and are limited to 5 minutes.
- IV. **Superintendent’s Report – Mr. Ken Berlin**
- V. **Business Administrator’s Report – Mrs. Vicki Bendig**
  - A. Treasurer’s Reports
    - [General Fund](#): \$7,900,721.64
    - [Capital Projects](#): \$1,652.42
    - [Cafeteria](#): \$168,873.18
    - [Cafeteria Profit/Loss](#): July \$(2,768.76), August \$(11,124.17) September \$(26,509.98)
  - B. Bills
    - [Exhibit A1](#) Checks Already Written: \$42,026.56
    - [Exhibit A2](#) Checks Already Written: \$4,936.03
    - [Exhibit A3](#) General Fund Bills: \$517,818.10
    - [Exhibit B1](#) Cafeteria Checks Already Written: \$22.90
    - [Exhibit B2](#) Cafeteria Bills: \$65,939.75
    - [Exhibit C1](#) Capital Project Fund Bills Already Written: \$19,428.70
    - [Exhibit C2](#) Capital Project Fund Bills: \$926,172.42
    - [Exhibit D](#) SHS Activity Fund Report: \$61,622.29
    - **Motion:** To approve the reports, payments and invoices as presented.
- VI. **Legal Advisement – Dr. Andy Pushchak**
- VII. **Finance – Mr. Marty Pushchak**

VIII. **Building and Grounds – Mr. Aaron Snippet**

B – 1 (A) Agreement between Owner and Architect

- **Motion:** To approve the Standard Form of Agreement Between Wattsburg Area School District and HHSDR Inc. for the Wattsburg Elementary Center – Adult Toilet Room Improvements as outlined in [Exhibit E](#).

B – 2 (A) Utilization of School Facilities

- **Motion:** To approve the following use of facility requests:
  - Elementary center gymnasium by the Seneca Soccer Club on Thursdays in October 2019 and November 7, 2019, 5:45 – 8:00 p.m. for 5th & 6th Grade Boys' Indoor Soccer practice at no cost to the requestor.
  - Elementary center gymnasium by the Seneca Soccer Club on Saturdays February 29, 2020 through May 2, 2020 from 8:00 a.m. – 8:00 p.m. for Elementary Spring Soccer Club Sessions at no cost to the requestor.
  - Seneca High School auditorium and cafeteria dining room by Shining Stars Special Needs on Saturday, April 25, 2020, 3:00 – 8:30 PM for the Shining Stars Special Needs Pageant at an estimated cost of \$537.49.

IX. **Personnel – Mrs. Brenda Sandberg**

P – 1 (A) Kelly Substitute Additions

- **Motion:** To approve the additions to the Kelly Educational Staffing Substitute List as outlined.

Dan Albaugh	Kimberly Chase	Amy Franklin-Craft	Susan Robinson - RN
Morghen Bartholomew	Shannon Cunningham	Rhonda Kaltenbaugh	Annette Utegg
Elizabeth Bille	Brent Fallon	Caitlin Ostrowski	

P – 2 (A) Service Substitute Additions

- **Motion:** To approve Rebecca Peterson (retro to October 1<sup>st</sup>) and Kody Seymour (retro to October 7<sup>th</sup>) as additions to the Service Substitute List for 2019-2020.

P – 3 (A) Resignation

- **Motion:** To accept the resignation of Carolyn Greenawalt, custodian effective October 2, 2019.

P – 4 (A) Leave Request

- **Motion:** To approve a Leave of Absence for Karly Long utilizing sick/personal days and Family Medical Leave of Absence anticipated April 22, 2020 through June 5, 2020.

P – 5 (A) Appointments

- **Motion:** To approve the following appointments\*:
  - Robert Englert as Assistant Principal at Seneca High School effective October 30, 2019 and the agreement between Mr. Englert and Wattsburg Area School District effective October 30, 2019.
  - Michael Rimdzius as LT Substitute – SHS anticipated September 30, 2019 through June 5, 2019 at master's Step 1.
  - Meckenzie Jones as Custodian, Level II, Class B, 6.50 hours/day, 210 days/year effective October 22, 2019.
  - Taylor Campbell as Special Education Aide, Class B, 7 hours/day 180 days/year effective October 28, 2019.

- Christine Fry as Custodian, Level II, Class B, 7 hours/day, 205 days/year effective October 22, 2019. *\*pro-rated for the 2019-2020 school year*

P – 6 (A) Conference Requests

- **Motion:** To approve the following conference requests
  - Mary Beth Hengelbrok to attend CS Academy Fall Workshop October 21 and November 4, 2019 in Edinboro, PA at an estimated cost of #338.20. Funds from Instructional Travel and Substitute accounts.
  - Erica Young, Laura Vogel and Julie O'Donnell to attend CDT Updates on October 4, 2019 in Edinboro, PA at an estimated cost of \$477.30. Funds from Professional Development.
  - Michelle Pissano and Brittany Smiley to attending the Ins and Outs of Progress Monitoring on October 30, 2019 in Edinboro, PA at an estimated cost of \$266. Funds from Special Education.
  - Michelle Pissano and Brittany Smiley to attend Getting on Track to Read by Grade 2 on November 19, 2019 in Edinboro at an estimated cost of \$26.10. Funds from Special Education.
  - Jennifer Malec to attend CS for All PA K-8 Integrated Model on October 10, 2019 and February 10-11 and May 12, 2020 in Pittsburgh, PA. Funds covered by Grant.
  - Tim Schweitzer, Mike Grove, Paul Semrau, and MaryBeth Hengelbrok to attend Mid-Atlantic Science Olympiad Coaches Clinic on November 2, 2019 in State College, PA at an estimated cost of \$778.36. Funds from Professional Development.
  - Paul Semrau to attend Intro to Arduino on November 20, 2019 in Edinboro, PA at an estimated cost of \$159.10. Funds from Instructional Travel and substitute accounts.
  - Vicki Bendig to attend PSABO Annual Conference March 17-20, 2019 in Pittsburgh, PA at an estimated cost of \$1,181.00. Funds from BA Conferences.
  - Jeff Gifford to attend Turf and Ornamentals Conference of Northwest Pennsylvania on January 7, 2020 in Meadville, PA at an estimated cost of \$ 118.36. Funds from Maintenance.
  - Vicki Bendig to attend Orientation to School Food Services Operations on October 23-24, 2019 in Harrisburg, PA at an estimated cost of \$628.44. Fund from BA Conferences.

P – 7 (A) Act 93 Agreement

- **Motion:** To approve the Act 93 Agreement with Jessica Mathis for 2019 through 2024.

P – 8 (A) Appointment of School Physician

- **Motion:** To approve the School Physician as Saint Vincent Medical Group at the rate of \$15.00 per physical exam effective January 1, 2020 through December 31, 2020.

P – 9 (A) Appointment of School Dentist

- **Motion:** To approve Dr. Richard Brozewicz, DDS, as the school Dentist for the 2019-2020 school year at the rate of \$5.00 per exam.

X. **Policy – Mrs. Julie Pikiewicz**

XI. **Curriculum – Dr. Bill Hallock**

C – 1 (A) Homebound Instruction

- **Motion:** To approve homebound instruction for a 9<sup>th</sup> Grade student anticipated September 16, 2019 through December 16, 2019.

C – 2 (A) EL Education Curriculum

- **Motion:** To approve the implementation of the EL Education curriculum and associated supplemental materials for grades 4-6 and the selective implementation for grades 7-8.

XII. **Technology – Mr. Josh Paris**

XIII. **Transportation – Mr. Eric Duda**

T – 1 (A) Transportation Requests

- **Motion:** To approve the transportation requests and ratification of field trips since last meeting as outlined.

Group Requesting:	Date:	Destination:	Estimated Cost:	Funds By:
AFJROTC	Friday, October 25, 2019	Gannon University	TBD	AFJROTC
Grade 8	Friday, October 25, 2019	Erie Maritime Museum Wendy's	\$933.33	Student Body Account Substitute Account
Grade 10-12 Forensics/A&P	Friday, October 25, 2019	Edinboro Reeder Hall	\$766.00	Student Activities
Marching Band	Saturday, October 26, 2019	Collegiate Academy	\$800.00	TBD
Grade 9	Friday, November 1, 2019	Erie County Tech School	\$450.00	Student Activities
Grades 10-11	Friday, November 1, 2019	Penn State Behrend	TBD	Student Activities
National Honor Society	Friday, November 22, 2019	Pleasant Ridge Manor	\$250.00	Student Activities
AFJROTC	Thursday, December 12, 2019	Carnegie Science	TBD	AFJROTC

XIV. **Athletic/Extra-Curricular – Mrs. Amanda Thayer-Zacks**

AE – 1 (A) Volunteer List

- **Motion:** To approve the additions to the WASD Volunteer List as outlined.  
 Elizabeth Bille                      Amber Kinney                      Miranda Melquist                      Deborah Will  
 Abigail Gilmore                      Andrew Lenko                      Jennifer Potter-Groves  
 Gennie Humes                      Aubrey Loranger                      Carlo Randazzo  
 Felicia Kerecman                      Sally McKenney                      Jessica Vallimont

AE – 2 (A) Athletic Resignation

- **Motion:** To accept the resignation of Tim Malinowski as weightlifting coach effective October 3, 2019

XV. **Miscellaneous**

M – 1 (A) Surplus Items

- **Motion:** To declare items as surplus as outlined in [Exhibit F](#).

XVI. **Erie County Technical School – Dr. Bill Hallock**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**